

**Performance Appraisal Form for SIPA Officers of Administration 2025-2026**

**EMPLOYEE PERFORMANCE OBJECTIVES**

Employee: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Department: \_\_\_\_\_  
Evaluation Period: July 1, 2025 - June 30, 2026

List three to five objectives for this position for the evaluation period. Enter the goals in order of importance. Wherever possible, objectives should specify the desired outcome, the measurement and the timeframe. As you develop your objectives for the year, please keep in mind the following goals of the School: At SIPA — the world's leading school of global public policy — the values of diversity, equity, and inclusion are essential to our mission: to support the global public interest by educating students to serve and to lead, and to produce and share new knowledge on the critical public policy challenges facing the global community. These values are embedded in the work of our faculty, our curriculum, our public engagement, and our commitment to maintain a respectful, welcoming environment for our incredibly diverse students, faculty, and staff.

Signature of Supervisor (print name/initials) \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Employee (print name/initials) \_\_\_\_\_ Date \_\_\_\_\_



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[Large empty rectangular box for performance objectives]

Signature of Supervisor (print name/initials) \_\_\_\_\_

Date \_\_\_\_\_

Signature of Employee (print name/initials) \_\_\_\_\_

Date \_\_\_\_\_